

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
9/10 CENTER AUDITORIUM
DECEMBER 3, 2013**

(To follow immediately after the Reorganization Meeting)

OPENING ACTIVITIES

1. **CALL TO ORDER**
2. **READING OF MISSION STATEMENT**

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. **ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. **ROLL CALL**

Board of School Directors

Diane M. Brownfield
J. Neil Campbell
Stuart C. Deets
James L. Fox
Paul L. Johnson
Laurie C. Knecht
Kimberly M. Mammel
Richard M. Ritter
Deborah L. Thompson

Student Representatives

Paul Draper, Senior Class Representative
Kathleen Stefanski, Junior Class Representative

Administration

Dr. Leonard D. Fitts, Interim Superintendent of Schools
Abdallah Hawa, Director of Technology
Ronald G. Kabonick, Director of Business Administration | School Board Secretary
Dave Krakower, Director of High School & Curriculum Instruction | Special Education (6-12)
Jason Palaia, Director of Elementary Education (3-5) | Special Education (K-5)
Dr. Teresa Powell, Director of Middle School Education & Curriculum Instruction
John Reid, Director of Pupil Services/Data & Assessment
Dr. Angelo Romaniello, Jr., Assistant Superintendent
Erika Zeigler, Director of Human Resources

Solicitor

James E. Ellison, Esquire

5. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the October 22, 2013 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Motion: _____ Second: _____ Vote:

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the November 12, 2013 Special School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Motion: _____ Second: _____ Vote:

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

SUPERINTENDENT'S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
Dec.23 rd – Jan. 3, 2014	~	Winter Break	Schools Closed
January 20, 2014	~	Martin Luther King Day	Schools & Offices Closed

BOARD PRESIDENT'S REPORT

SPECIAL REPORTS

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (School Board President)

RECOMMENDED MOTION: That the Board of School Directors approves the consent agenda items:

2. FINANCE COMMITTEE (Rick Ritter, Chair)

A. Schedule of Bills Payable

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending October 31, 2013.

Fund	Paid
General Fund – 10	\$ 4,270,346.70
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	717.83
Capital Projects Fund 34 / 2010 GOB	411,449.18
New Capital Reserve Fund 38	0.00
Food Service – 51	133,452.75
Trust Fund – 71	0.00
Student Activities Fund – 81	18,824.69
Agency Fund – 89	11,213.40
TOTAL	\$ 4,846,004.55

B. Treasurer’s Report

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer’s Report as submitted for the month ending October 31, 2013.

C. Schedule of Investments

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments as submitted for the month ending October 31, 2013.

D. E-Rate Contract

RECOMMENDED MOTION: That the Board of School Directors approves the E-Rate contract with Julie Tritt-Schell to consult with the District for the Funding Year 2014 for E-Rate expenditures from 7/1/2013 to 6/30/2014 at a fee of \$8,500.

E. Building Allocations for 2014-2015

RECOMMENDED MOTION: That the Board of School Directors approves the Building Allocations for 2014-2015.

F. Special Labor Counsel – Law Office of Sharon D. Alexander

RECOMMENDED MOTION: That the Board of School Directors approves the engagement of the Law Office of Sharon D. Alexander as Special Labor counsel at an hourly rate not to exceed \$225.00 per hour.

- G. Resolution Agreement**
RECOMMENDED MOTION: That the Board of School Directors approves the Resolution Agreement.
- H. Interim Superintendent Agreement**
RECOMMENDED MOTION: That the Board of School Directors approves the Interim Employment Agreement between the Coatesville Area School District ("District") and Dr. Leonard D. Fitts ("Dr. Fitts"), and hereby appoints Dr. Fitts as Interim Superintendent of the District on an at will basis and at a per diem rate of \$850 until a successor superintendent is appointed. Effective date: 10/30/13.
- I. Employment Contract for the Director of Human Resources**
RECOMMENDED MOTION: That the Board of School Directors approves the employment contract of Erika Zeigler as Director of Human Resources for a term of five (5) years commencing at her current salary level of \$145,533.00. Effective date: 12/1/13. (*Enclosure*)
- J. Employment Contract for the Director of Business Administration**
RECOMMENDED MOTION: That the Board of School Directors approves the employment contract of Ronald G. Kabonick as the Director of Business Administration for a term not to exceed five (5) years commencing at a starting salary of \$165,000.00. Effective date: 10/14/13. (*Enclosure*)
- K. Chester County School Authority Representative**
RECOMMENDED MOTION: That the Board of School Directors appoints (or reappoints) a representative to the Authority to serve a five-year term that will expire January 2019.
- L. Submission of PlanCon K**
RECOMMENDED MOTION: That the Board of School Directors approves the submission of PlanCon K (for the 2013 Bond issue) to the PA Department of Education as presented. (*Enclosure*)
- M. Human Resources**
- 1. Resignations - Regular and Extra Duty**
RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:
- a. CATSS
 - 1) Garver, Alma, 2.0 Hour Cafeteria/Playground Aide for the Rainbow Elementary School. Letter Dated: 11/7/13. Reason: Personal. Effective: 11/8/13.
 - 2) Lambert, Malika, 2.0 Hour Cafeteria/Playground Aide for the Rainbow Elementary School. Letter Dated: 10/21/13. Reason: Personal. Effective: 10/26/13.
 - 3) Lane, Janet P., Principal Secretary for the King's Highway Elementary School. Letter Dated: 11/1/13. Reason: Retirement. Effective: 12/31/13.

b. FEDERATION

- 1) Jones, Sharon, 3.0 Hour General Utility Worker for the Coatesville Area School District Alternative Education Program. Letter Dated: 11/8/13. Reason: Retirement. Effective: 12/6/13.
- 2) Powell, Dale, Substitute Custodian for the Coatesville Area School District. Letter Dated: 11/4/13. Reason: Personal. Effective: 11/4/13.

c. EXTRA DUTY

- 1) Burns, Jamie, 8th Grade Girls' Basketball Coach for the Scott Middle School. Letter Dated: 10/24/13. Reason: Personal. Effective: 10/24/13.
- 2) Rawls, Lynn, 7th Grade Girls' Basketball Coach for the North Brandywine Middle School. Letter Dated: 11/13/13. Reason: change of position. Effective: 11/13/13.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Sigle, Corey, Director of Activities, Athletics, and Compliance for the Coatesville Area School District. Posted: 10/4/13 (Donato). Salary: \$95,564.00 (prorated). Professional Contract. Degree: BS – Health and Physical Education, West Chester University. MS – Administration, West Chester University. Certification: Physical Education K-12, Principal K-12, Immaculata University. Effective: 60 days or sooner from 11/22/13. SP4: Pending.

b. NON-CERTIFIED

- 1) Rhone, Brandon, School Police Officer for the Coatesville Area School District. Posted: 10/9/13 (McKeown). Salary: \$25.00/hr. Effective: 12/4/13. SP4: Approved.
- 2) Rode, David, Interim Athletic Director for the Coatesville Area Senior High School Campus. Salary: \$300.00/day. Effective: 12/4/13. SP4: Pending.

c. CATA

- 1) Hines, B. Delores, LTS 1st Grade Teacher for the Reeceville Elementary School. Posted: 8/12/13 (Baxter). Salary: \$47,600.00 (prorated). Temporary Substitute Contract. Degree: BS – Liberal Studies, West Chester University. MS Ed. – Instructional Leadership, Neumann University. Certification: Elementary Education and Special Education, K-12. Years of Exp.: 2. Effective: Extension, 1/23/14 – 3/7/14. SP4: Approved.

d. CATSS

- 1) Baynard, Robert, 2.0 Hour Cafeteria/Playground Aide for the Reeceville Elementary School. Posted: 8/26/13 (Sweigart). Salary: \$9.50/hr. Effective: 11/22/13. SP4: Staff.
- 2) Boggs, Marquis, 6.5 Hour Special Education One-on-One Aide for the North Brandywine Middle School. Posted: 9/3/13 (Brown). Salary: \$12.50/hr. Effective: 11/22/13. SP4: Approved.
- 3) Crampton, Danielle Rashae, 6.5 Hour Special Education One-on-One Aide for the Scott Middle School. Posted: 8/20/13 (Snyder). Salary: \$12.50/hr. Effective: 11/22/13. SP4: Approved.
- 4) Landis, Pamela. 2.0 Hour Cafeteria/Playground Aide for the Rainbow Elementary School. Posted: 10/23/13 (Lambert). Salary: \$9.50/hr. Effective: 12/2/13. SP4: Approved.
- 5) Martin, Joseph, 2.0 Hour Cafeteria/Playground Aide for the East Fallowfield Elementary School. Posted: 9/13/13 (Williams). Salary: \$9.50/hr. Effective: 12/2/13. SP4: Staff.
- 6) Milligan, Chrisie, 2.0 Hour Cafeteria/Playground Aide for the Rainbow Elementary School. Posted: 3/3/13 (Kauffman). Salary: \$9.50/hr. Effective: 12/2/13. SP4: Approved.
- 7) Rohr, Dennis, 2.0 Hour Cafeteria/Playground Aide for the King's Highway Elementary School. Posted: 8/12/13 (Algarme). Salary: \$9.50/hr. Effective: 12/2/13. SP4: Approved.

e. FEDERATION

- 1) Ross, Rick, Jr., Substitute Custodian for the Coatesville Area School District. Salary: \$10.00/hr. Effective: 11/22/13. SP4: Staff.

f. EXTRA DUTY

- 1) Adam, Charles, 7th Grade Football Coach for the North Brandywine Middle School. Posted: 9/5/13 (Sweigart). Salary: \$2,424.00. Effective: 2013 – 2014 School Year. SP4: Approved.
- 2) Boggs, Tyrone, Assistant Boys' Basketball Coach for the Coatesville Area Senior High School Campus. Posted: 8/20/13 (Hills). Salary: \$3,816.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 3) Boggs, Marquis, Assistant Boys' Basketball Coach for the Coatesville Area Senior High School Campus. Posted: 8/26/13 (Allen/Luby). Salary: \$3,339.00. Effective: 2013 – 2014 School Year. SP4: Approved.

- 4) Brown, Kiara, Assistant Girls' Basketball Coach for the Coatesville Area Senior High School Campus. Posted: 7/8/13 (Kamara). Salary: \$3,339.00. Effective: 2013 – 2014 School Year. SP4: Approved.
- 5) Foster, Michael, 8th Grade Wrestling Coach for the North Brandywine Middle School. Posted: 5/20/13 (Foster). Salary: \$2,583.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 6) Herman, Neil, Assistant Baseball Coach for the Coatesville Area Senior High School Campus. Posted: 6/3/13 (Herman). Salary: \$2,816.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 7) Hills, Joseph, 8th Grade Boys' Basketball Coach for the North Brandywine Middle School. Posted: 10/9/13 (Brown). Salary: \$3,303.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 8) Hummel, Matthew, 8th Grade Girls' Basketball Coach for the South Brandywine Middle School. Posted: 10/14/13 (Boggs). Salary: \$2,569.00. Effective: 2013 – 2014 School Year. SP4: Approved.
- 9) Hunt, Leon, 7th Grade Boys' Basketball Coach for the Scott Middle School. Posted: 10/8/13 (Jacks). Salary: \$2,058.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 10) Luby, Stephan, 7th Grade Boys' Basketball Coach for the North Brandywine Middle School. Posted: 10/9/13 (Sweigart). Salary: \$2,352.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 11) Martin-Toney, Joseph, 9th Grade Boys' Basketball Coach for the Coatesville Area Senior High School Campus. Posted: 10/29/13 (Hostutler). Salary: \$3,816.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 12) Matuszewski, Amelia, 7th Grade Girls' Basketball Coach for the Scott Middle School. Posted: 9/27/13 (Wood). Salary: \$2,058.00. Effective: 2013 – 2014 School Year. SP4: Approved.
- 13) McCain, Eric, 8th Grade Boys' Basketball Coach for the Scott Middle School. Posted: 10/8/13 (McCain). Salary: \$2,936.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 14) Rawls, I. Lynn, 8th Grade Girls' Basketball Coach for the Scott Middle School. Posted: 10/29/13 (Burns). Salary: \$3,303.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 15) Summa, Amy, Assistant Girls' Basketball Coach for the Coatesville Area Senior High School Campus. Posted: 10/25/13 (Milbourne). Salary: \$3,816.00. Effective: 2013 – 2014 School Year. SP4: Staff.
- 16) Wood, Lisa, Assistant Girls' Basketball Coach for the Coatesville Area Senior High School Campus. Posted: 10/25/13 (Stukes). Salary: \$3,816.00. Effective: 2013 – 2014 School Year. SP4: Staff.

3. Creation of New Position(s)

RECOMMENDED MOTION: That the Board of School Directors approves the following new positions:

- 1) Priddy, Sheri Lynn, ESL Teacher for the Friendship and Reeceville Elementary Schools. Posted: 10/16/13 (new). Salary: \$47,000.00 (prorated). Temporary Professional Contract. Degree: BS – Elementary Education, Elizabethtown College. Certifications: Elementary Education, ESL, Millersville University. Years of Exp.: 3. Effective: 11/22/13. SP4: Approved.

4. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. NON-CERTIFIED

- 1) Jackson, Karen, Administrative Assistant to the Director of Business Administration. Letter Dated: 10/2/13. Reason: FMLA. Effective: 9/27/13 – 10/21/13.

b. CATA

- 1) Baxter, Mileeta, 1st Grade Teacher for the Reeceville Elementary School. Letter Dated: 8/9/13. Reason: Childrearing Leave. Effective: 1/23/14 – 3/7/14.
- 2) DeHaut, Michael, 5th Grade Teacher for the Caln Elementary School. Letter Dated: 10/29/13. Reason: FMLA. Effective: 1/6/14 – 1/31/14.
- 3) Grannells, Matthew, Art Teacher for the South Brandywine Middle School. Letter Dated: 11/11/13. Reason: FMLA. Effective: 12/3/13 – 12/20/13.
- 4) Leyboldt, Eileen, 2nd Grade Teacher for the King's Highway Elementary School. Letter Dated: 11/4/13. Reason: FMLA. Effective: 11/5/13 – 12/20/13.
- 5) Murphy, Melissa, Kindergarten Teacher for the Rainbow Elementary School. Letter Dated: 10/25/13. Reason: FMLA. Effective: 10/30/13 – 11/25/13.
- 6) Rebhorn, Erin, 5th Grade Teacher for the Rainbow Elementary School. Letter Dated: 10/29/13. Reason: FMLA. Effective: 11/12/13 – 11/19/13.
- 7) Toth, Amy, 3rd Grade Teacher for the Rainbow Elementary School. Letter Dated: 10/16/13. Reason: FMLA/Childrearing. Effective: 1/6/14 – 6/6/14.
- 8) Trimboli, Kristen, English Teacher for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 10/23/13. Reason: FMLA. Effective: 10/28/13 – 11/8/13.
- 9) Valentic-Vanderkwast, Lindsey, English Teacher for the Coatesville Area Senior High School. Letter Dated: 9/12/13. Reason: FMLA/Childrearing. Effective: 11/4/13 – 2/27/14.

c. CATSS

- 1) Broody, Elise, 6.5 Hour Special Education Classroom Aide for the Friendship Elementary School. Letter Dated: 9/20/13. Reason: Extended FMLA. Effective: 11/4/13 – 11/26/13.
- 2) Myers, Priscilla, Attendance Secretary for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 11/5/13. Reason: Extended Medical Leave of Absence. Effective: 10/14/13 – 11/12/13.
- 3) Stafford, Margo, Technology Associate for the Rainbow Elementary School. Letter Dated: 10/17/13. Reason: Extended FMLA. Effective: 10/15/13 – 11/11/13.

d. FEDERATION

- 1) Copeland, Jeffrey, Custodian for the Friendship Elementary School. Letter Dated: 10/23/13. Reason: FMLA. Effective: 11/1/13 – 11/18/13.
- 2) Ibrahim, Alie, Custodian for the South Brandywine Middle School. Letter Dated: 11/1/13. Reason: Extended Medical Leave of Absence. Effective: 11/1/13 – 12/24/13.

5. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. FEDERATION

- 1) Panik, Michael, move from Custodian Level “A” for the South Brandywine Middle School to Labor Pool Level “D” for the Coatesville Area School District. Posted: 7/8/13 (New). Salary: \$18.48/hr. Effective: 11/25/13.
- 2) West, Ryan, move from Custodian Level “B” at \$19.48/hr. for Rainbow Elementary School to Custodian Level “A” at \$20.05/hr. for Rainbow Elementary School. Effective: Retroactive to 7/5/13.
- 3) West, Ryan, move from Custodian Level “A” for the Rainbow Elementary School to Labor Pool Level “D” for the Coatesville Area School District. Posted: 7/8/13 (New). Salary: \$18.48/hr. Effective: 11/25/13.

6. Correction

RECOMMENDED MOTION: That the Board of School Directors approves the Correction as indicated:

a. CATA

- 1) Neubauer, Danielle, LTS Language Arts Teacher for the Scott Middle School. Posted: 10/1/13 (Davis). Salary: \$44,600.00 (prorated). Temporary Substitute Contract. Degree: BS - Elementary Education, Kutztown University. Certifications: Elementary Education and ESL, Drexel University. Years of Exp: 2. Effective: 10/23/13 – 6/6/14. SP4: Approved. CORRECTION: Salary \$46,000.00.

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

None

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

None

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Dr. Tonya Thames Taylor, Chair*)

A. **Student Discipline Hearings**

RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action(s)</u>
13DH62	Referred to an alternative educational setting

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____

*Copies of the minutes will be maintained in the Office of the Board Secretary.
Notice of this public meeting was advertised in the Daily Local News on January 13, 2013 and on the District Website.*